Central Depository Services (India) Limited

Convenient ⌖ Dependable ⌖ Secure

COMMUNIQUÉ TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/TRANG/2024/322 **June 12 , 2024**

CDSL'S DP TRAINING PROGRAMME

DPs are advised to note that a DP Training Programme conducted by CDSL, has been scheduled:

✓ **From Monday, July 08, 2024, to Thursday, July 11, 2024**

Details of the programme are as follows:

- The programme will be conducted from 10.00 A.M. to 6:00 P.M.
- Duration - Four days
- Charges per person: **Rs. 4720.00** [Rs.4000.00 plus taxes of Rs.720.00].
- No of Seats – **30 (Maximum 2 person from one DP)**
- **Training will be conducted ONLINE via Microsoft Teams application. Participants are advised to install and test this application on their Laptops / Desktops/ Tablets to avoid last minute technical glitches.**

- This 4-days comprehensive training programme covers the overview of CDAS Application and DP Operations.

- All Modules present in the CDAS System are explained by way of Power Point Presentations along with "**hands-on**" [i.e., data entry on the CDSL system in a TEST environment] is provided.

- Detailed explanation will be given for account opening procedures, documents required for carrying out transactions, procedure to verify documents, data entry in the CDAS system, verification of transaction status, report management, etc.

- In-depth explanations on the features and benefits of CDSL's "**e***asi*" & "**e***asi***est**" facilities and the registration / renewal procedure for the same.

- The session on "**Reports Module**" will cover detailed explanations on the generation / set up / download of various reports in the CDSL system / uploaded to the DP-Billing folder, etc.

- Audit & Compliance session covers the submission of periodic Reports, Compliance, etc. by the DP and important control points from the Risk Management/Compliance perspective.

- A session on Insurance & Legal framework regarding Depositories.
- A session on compliance requirements for anti-money laundering measures.
- On Day 4, at the end of the training session, an online test will be conducted. Successful participants will be awarded a certificate issued by **Central Depository Services (India) Limited, Mumbai**.

DPs who wish to nominate their staff/officials for training, are advised to do online registration for the programme at our CDSL website and submit payment through NEFT, in favour of **Central Depository Services (India) Ltd.**

The detailed procedure of registration for the programme is enclosed as **"Annexure A"** and bank details of CDSL for making payment through NEFT is enclosed as **"Annexure B".**

DPs are advised to also note the following:

- Checklist for DP Training is mentioned in **"Annexure C"**
- **Maximum 2** person will be allowed from one DP
- The charges are **payable in advance** in order to get a confirmed booking of seat(s).
- Seats will be allocated only on approval of registration by CDSL on a first-come-first-served basis.
- If a registered candidate fails to attend the programme for any reason whatsoever, the charges will not be refunded under any circumstances.
- Last date of registration is **Monday July 01, 2024** [18:00 hours] or until all seats are booked, whichever is earlier.

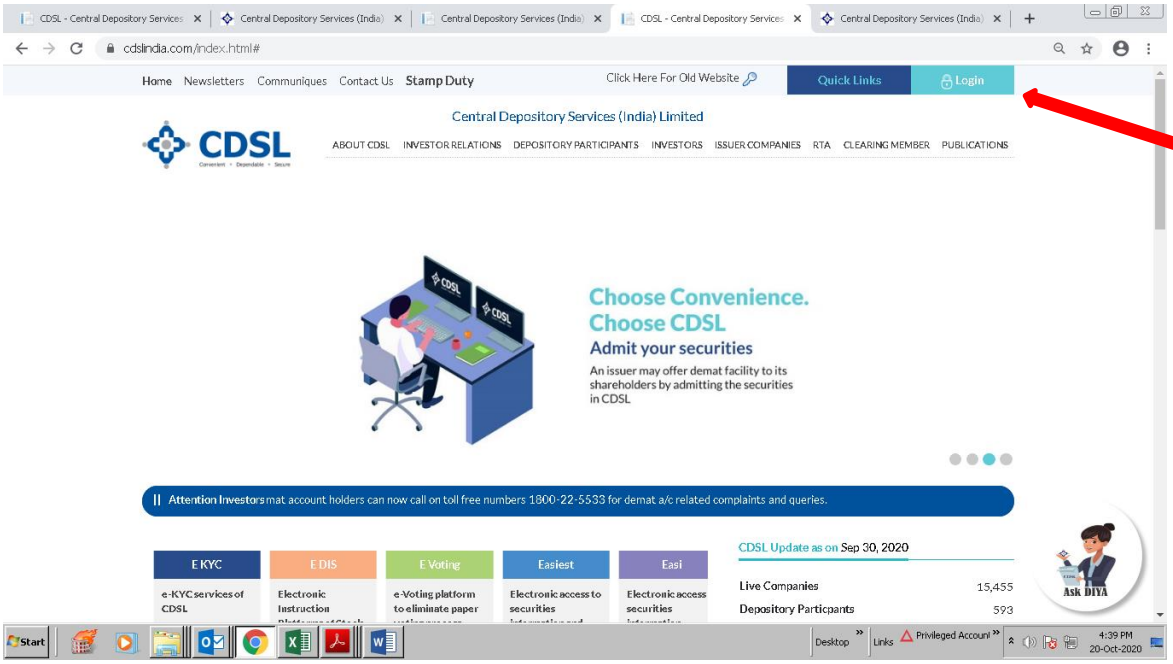
Queries regarding this programme may be addressed to **CDSL – Training** Mr. Sarvesh Shrikhande on (022) 6234-3241 & Ms. Sachi Parab on (022) 6234-3245. Emails may be sent to: training@cdslindia.com

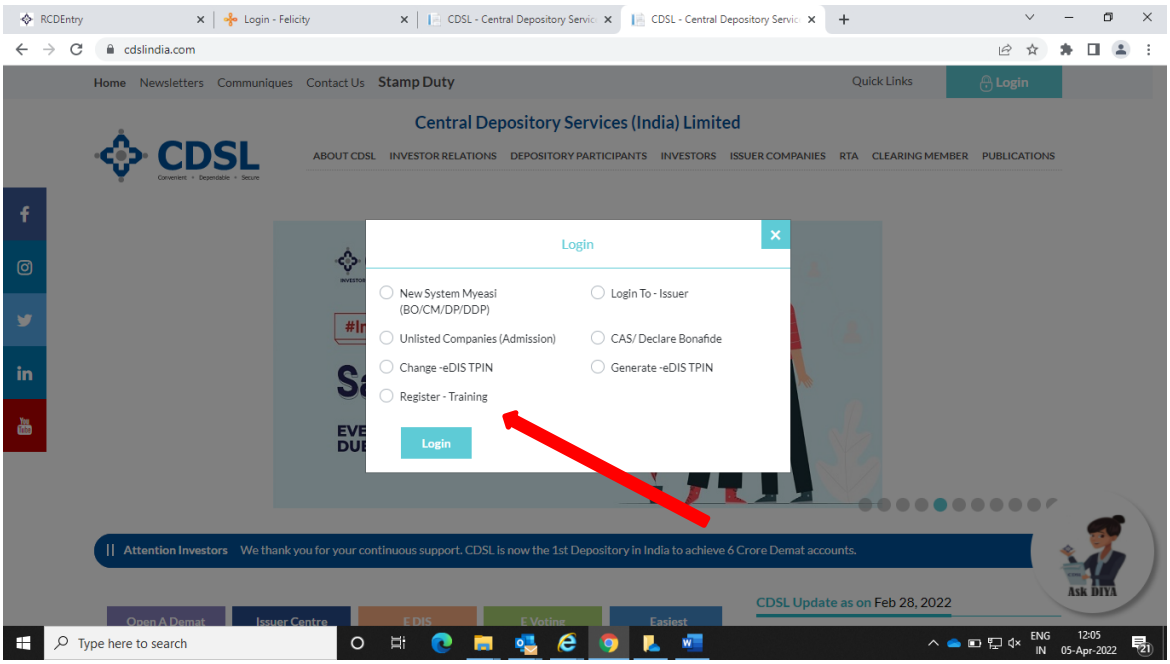
sd/-

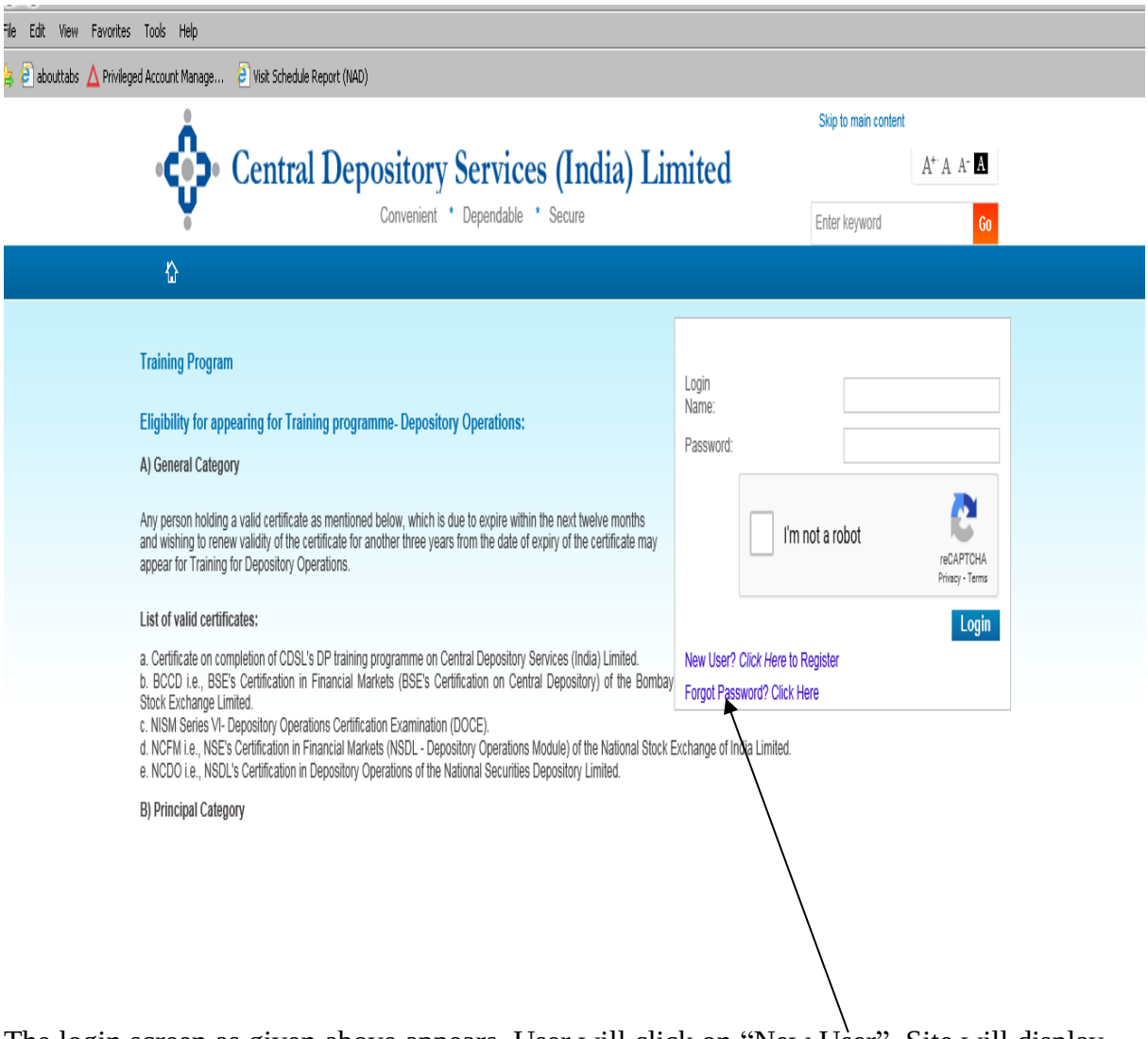
Yogesh Kundnani
Senior Vice President

Registration Process for DP Training

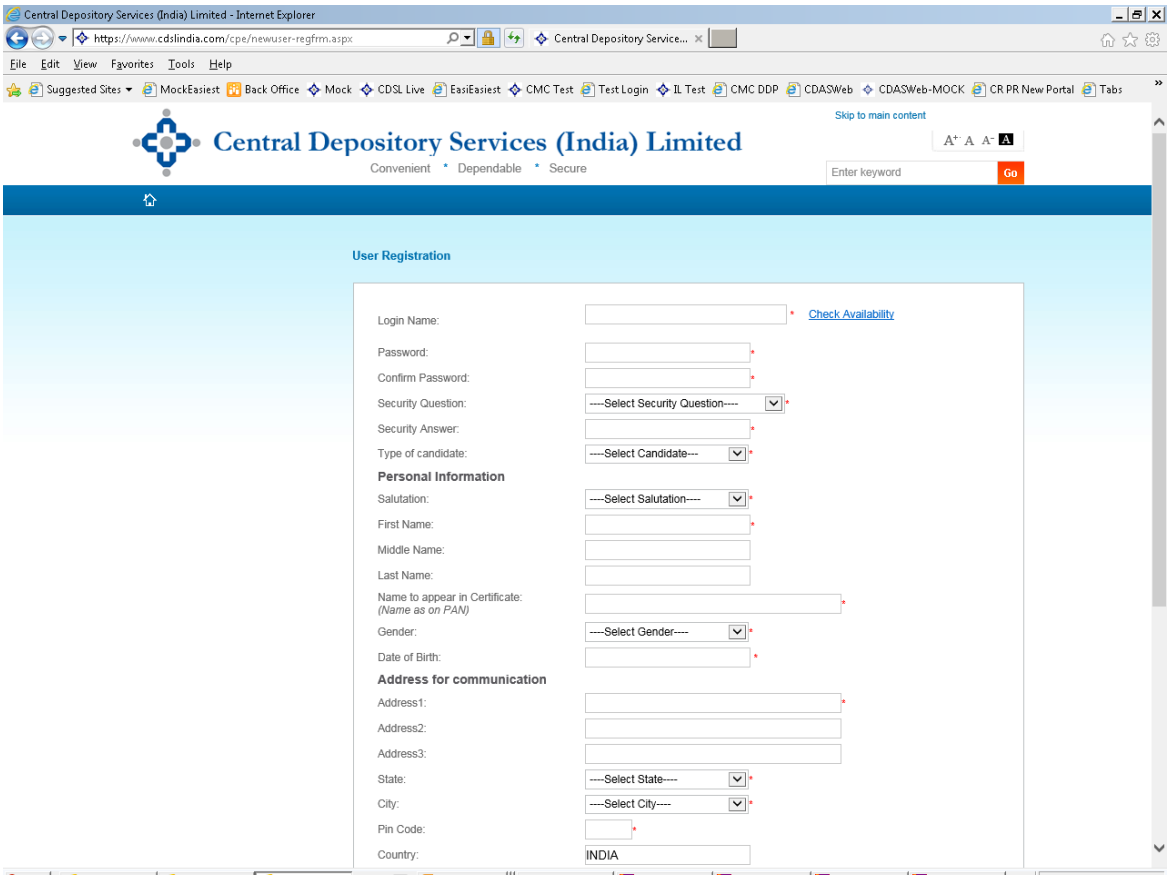
Registrations for DP Training programme can be done at https://www.cdslindia.com







The login screen as given above appears. User will click on “New User”. Site will display the following screen and the user will have to fill the “User Registration” and click on “Submit” button.


Central Depository Services (India) Limited - Internet Explorer
https://www.cdslindia.com/cpe/newuser-regfrm.aspx
Central Depository Service...
File Edit View Favorites Tools Help
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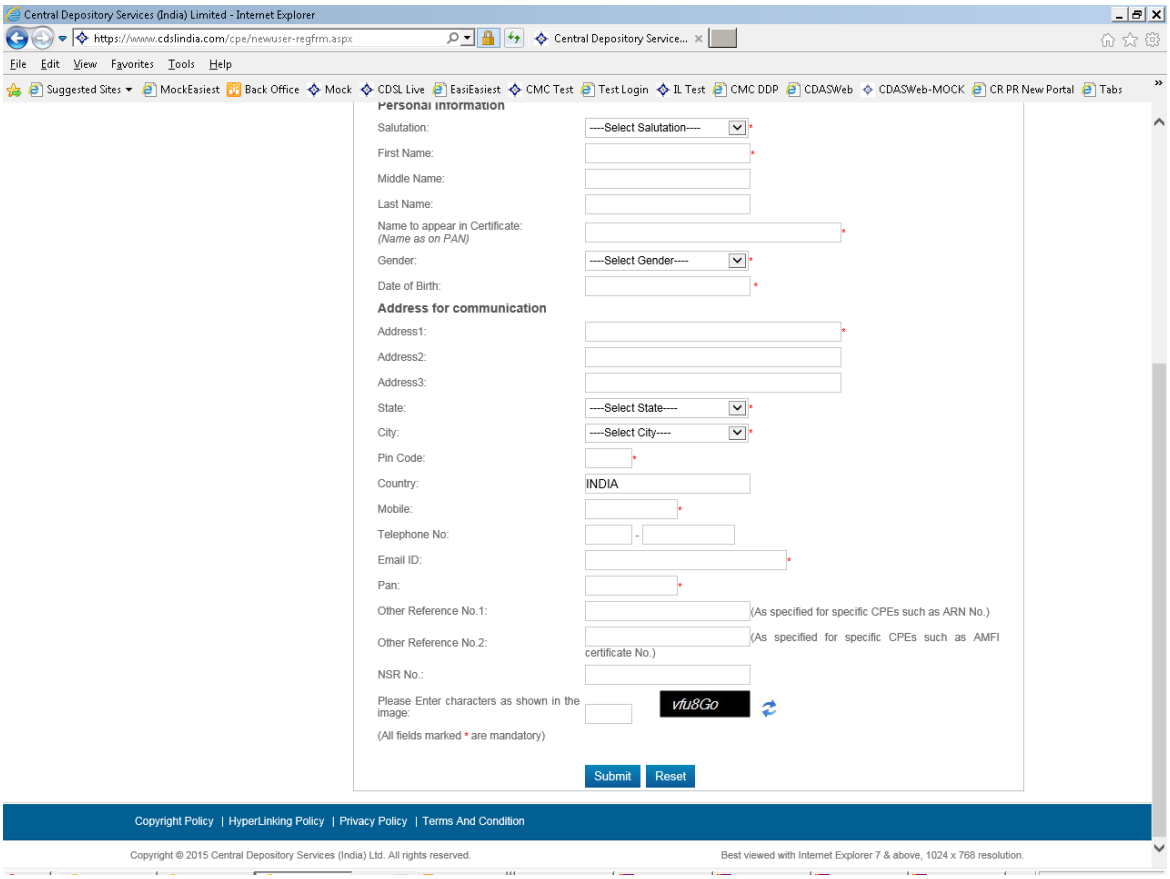
Central Depository Services (India) Limited
Convenient • Dependable • Secure
Enter keyword
Go
User Registration
Login Name:
Check Availability
Password:
Confirm Password:
Security Question:
----Select Security Question----
Security Answer:
Type of candidate:
----Select Candidate---
Personal Information
Salutation:
----Select Salutation----
First Name:
Middle Name:
Last Name:
Name to appear in Certificate:
(Name as on PAN)
Gender:
----Select Gender----
Date of Birth:
Address for communication
Address1:
Address2:
Address3:
State:
----Select State----
City:
----Select City----
Pin Code:
Country:
INDIA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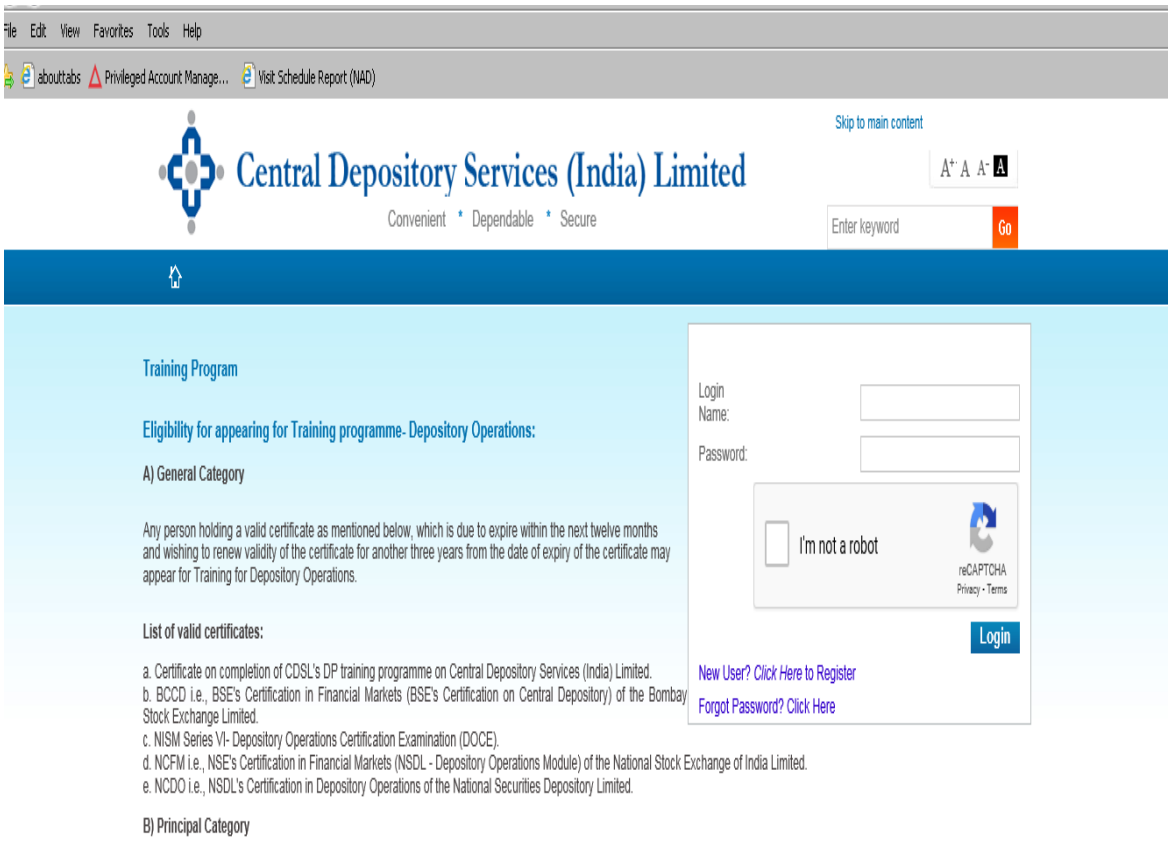
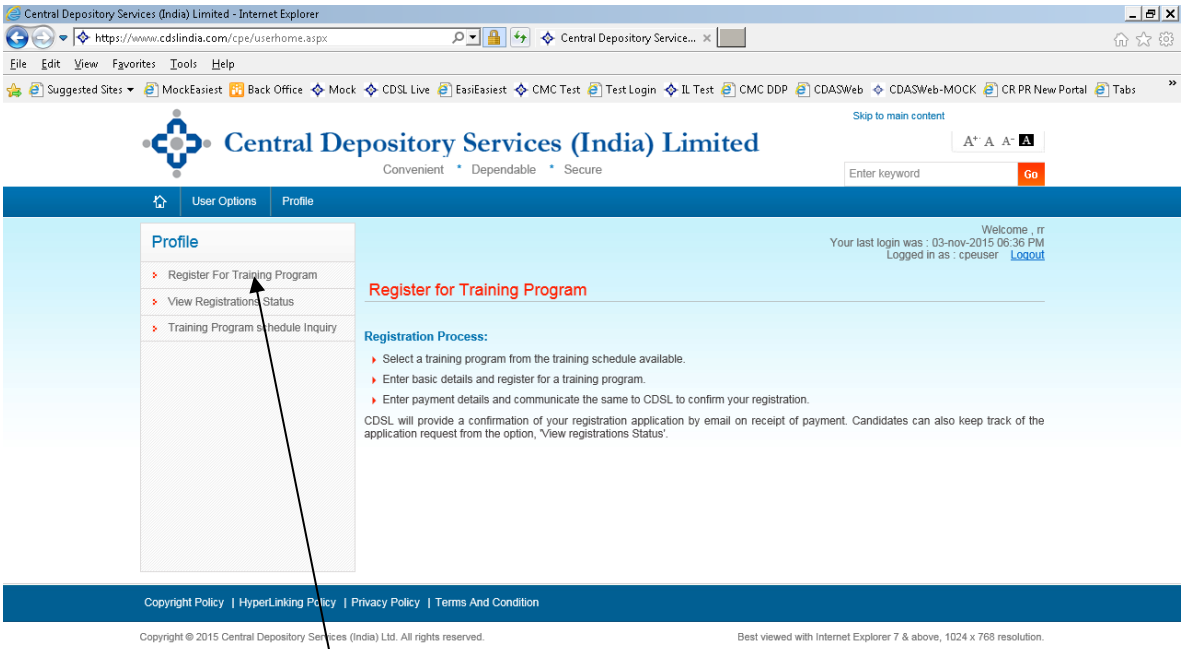
Suggested Sites MockEasiest Back Office Mock CDSL Live EasiEasiest CMC Test Test Login IL Test CMC DDP CDASWeb CDASWeb-MOCK CR PR New Portal Tabs
Personal Information
Salutation:
----Select Salutation----
First Name:
Middle Name:
Last Name:
Name to appear in Certificate:
(Name as on PAN)
Gender:
----Select Gender----
Date of Birth:
Address for communication
Address1:
Address2:
Address3:
State:
----Select State----
City:
----Select City----
Pin Code:
Country:
INDIA
Mobile:
Telephone No:
Email ID:
Pan:
Other Reference No.1:
(As specified for specific CPEs such as ARN No.)
Other Reference No.2:
(As specified for specific CPEs such as AMFI certificate No.)
NSR No.:
Please Enter characters as shown in the image:
vfu8Go
(All fields marked * are mandatory)
Submit
Reset
Copyright Policy | HyperLinking Policy | Privacy Policy | Terms And Condition
Copyright © 2015 Central Depository Services (India) Ltd. All rights reserved.
Best viewed with Internet Explorer 7 & above, 1024 x 768 resolution.

Training registration can be done at https://www.cdslindia.com/cpemain/cpe/cpelogin.aspx by giving your login name and password (same entered during registration).

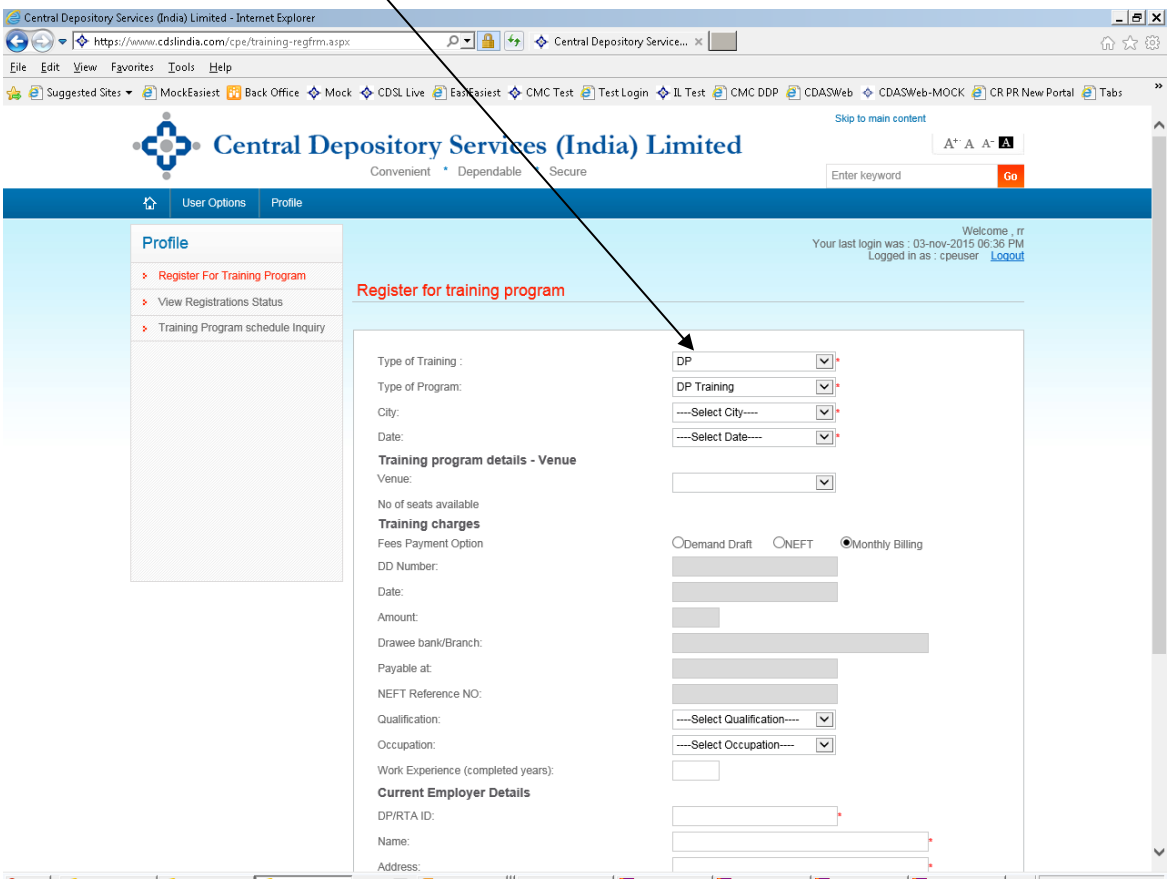


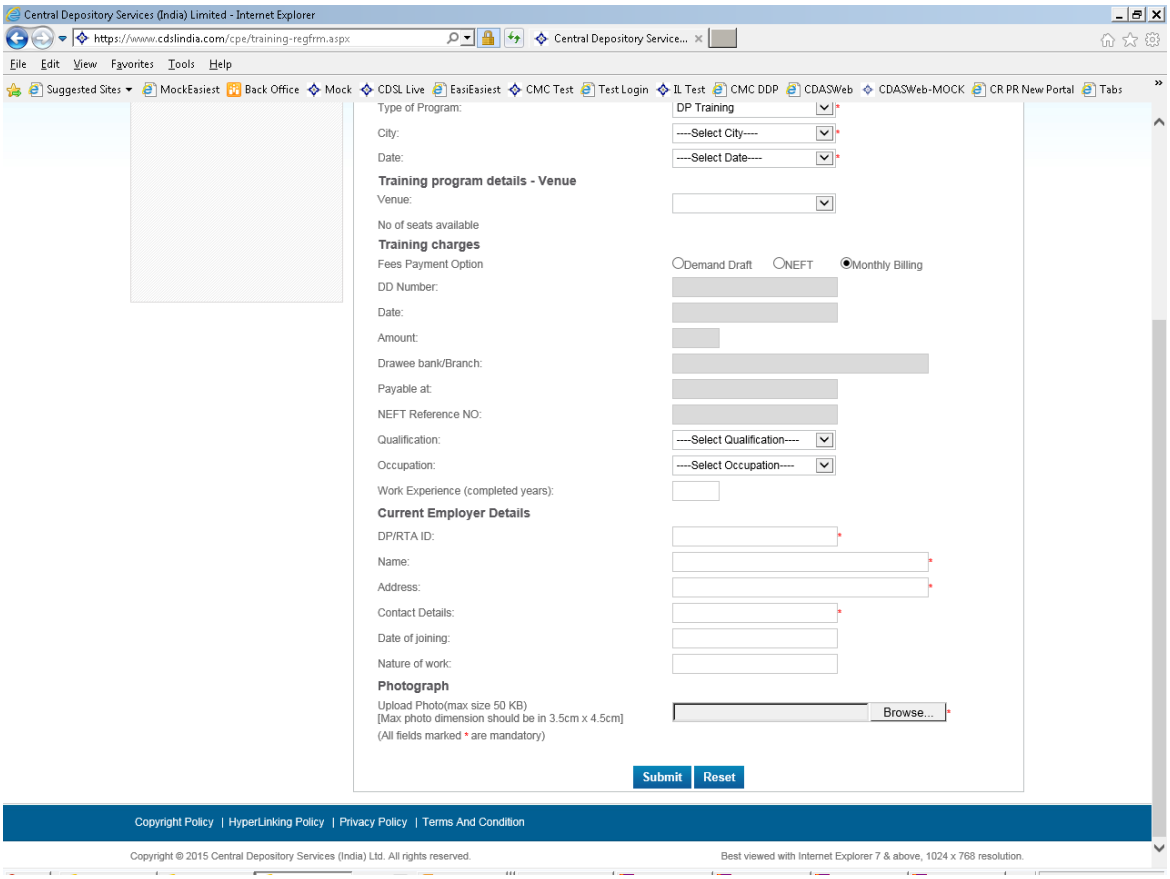
After logging into the system the below mentioned screen will be displayed.



After clicking on the “Register for Training Program” Registration Form will be displayed, user will have to fill the form and click on “Submit” button.

Select type of training as “DP”.





On approval of your registration by CDSL an email confirming your registration will be sent to your registered email id.

Bank Details:

Beneficiary Name	Central Depository Services (India) Limited	
Beneficiary Bank Name	HDFC Bank	ICICI Bank
Beneficiary Bank Branch	FORT, Mumbai	Nariman Point, Mumbai
Beneficiary Bank IFSC	HDFC0000060	ICIC0000104
Beneficiary Bank Address	HDFC Bank Limited, Maneckji Wadia Bldg., Nanik Motwani Marg, Fort, Mumbai – 400 001.	215, Free Press house, Free press Marg, Nariman Point, Mumbai – 400 021.
Virtual Account Number (VAN)		
For DPs whose DPID is active	CDSLDP<***DP ID***> For example, if your DP ID is 12**0**56789 i.e., if the 3rd digit of your DP ID is **"0" zero** then DP ID to be used in VAN will be 56789 and VAN will be CDSLDP56789. And incase your DP ID is 12**1**56789 i.e., if the 3rd digit of your DP ID is **"1" One** then DP ID to be used in VAN will be 156789 and VAN will be CDSLDP156789.	

Email id for payment advice : cdslar@cdslindia.com

Checklist for DP Training

Participants are requested to complete the checklist items before training day.

- ✓ Application Form - After registering for training programme, Scanned copy of duly filled Application form along with photograph and signature on it to be sent at training@cdslindia.com with the subject "CDSL DP Training Programme". Training registration will be confirmed by training team only after the Application form is received.

- ✓ CDAS installation – Ensure MOCKCDAS Software is installed, . Confirmation email with screenshot of MOCKCDAS homepage to be sent at training@cdslindia.com atleast 2 days prior to the training programme with the subject "CDSL DP Training Programme".

- ✓ Microsoft Teams – Kindly ensure that Microsoft teams is installed. In case the app is not working, try to join the link from web browser.

- ✓ Documents – PAN Card to be kept ready during training programme.